



CITY OF RIPON
ENGINEERING DEPARTMENT
 259 N. Wilma Avenue, Ripon, CA 95366
 Phone (209) 599-2108 / Fax (209) 599-2685
 Website: www.cityofripon.org

PERMIT NO.:
EXPIRATION DATE:
EXTENSION DATE:

ENCROACHMENT PERMIT APPLICATION

Required for all activities in the Public Right-of-Way (ROW) or Public Easement

Complete all items below. **APPLICATION IS NOT COMPLETE UNTIL ALL REQUIRED SUBMITTALS ARE INCLUDED.**

Visit our website at www.cityofripon.org/city_hall/departments/engineering for submittal requirements.

PROJECT INFORMATION

- Site Address: _____
 - Is this Permit associated with any existing project/permit? Yes No • If Yes, Project/Permit No. _____
 - Projected Start Date: _____ • Projected Completion Date: _____
 - Check all appropriate categories which describe the project: New Construction Maintenance or Repair
- | | | | |
|--|--|--|--|
| <p><u>Streets</u></p> <input type="checkbox"/> Curb and Gutter
<input type="checkbox"/> Driveway Approach(es)
<input type="checkbox"/> Sidewalk
<input type="checkbox"/> Street Tree(s)
<input type="checkbox"/> City Landscaping
<input type="checkbox"/> Street Surfacing
<input type="checkbox"/> Asphalt Patching | <p><u>Public Utilities</u></p> <input type="checkbox"/> Water Service(s)
<input type="checkbox"/> Sewer Service(s)
<input type="checkbox"/> Storm Drain Connection(s)
<input type="checkbox"/> Street Light(s) | <p><u>Other Utilities</u></p> <input type="checkbox"/> Gas
<input type="checkbox"/> Electrical
<input type="checkbox"/> Service Hookup(s)
<input type="checkbox"/> Excavation/Trench
<input type="checkbox"/> Boring
<input type="checkbox"/> Overhead
<input type="checkbox"/> Testing/Surveying | <p><u>Company</u></p> <input type="checkbox"/> PG&E
<input type="checkbox"/> Wave Broadband <p><u>Traffic Control</u></p> <input type="checkbox"/> Yes, Using Caltrans Standards
<input type="checkbox"/> Traffic Control Plan Submitted
<input type="checkbox"/> Lane Closure(s) |
|--|--|--|--|

• Fully describe work within City Right-of-Way:

LICENSED CONTRACTOR INFORMATION

- Company Name: _____ • E-mail: _____
- Contact Person: _____ • Phone No.: _____
- Mailing Address: _____ • Contractor License No.: _____
- City/State/Zip: _____ • Business License No.: _____

APPLICANT INFORMATION / CERTIFICATION

- Applicant Name: _____ • E-mail: _____
- Mailing Address: _____ • Phone No.: _____
- City/State/Zip: _____

The undersigned hereby requests the City to permit encroachment in/on the City right-of-way as described above. It is understood that the encroachment, when constructed, shall be in accordance with the sketch attached and made a part hereof, and no work other than that specifically mentioned above, is hereby authorized. Undersigned agrees to be bound by the provisions of the ordinances, specifications and regulations of the City of Ripon, including but not limited to Section 12.12 of the City of Ripon Municipal Code, and all the terms, conditions and restrictions as general or special provisions on any part of this form, and/or attached hereto. Accepting this permit or starting work herein described shall constitute acceptance and agreement to all the conditions and requirements as set forth and will be adhered to as such.

Applicant/Authorized Agent **SIGNATURE:** _____ Date: _____

APPROVAL (OFFICE USE ONLY)

Permission is hereby granted to the applicant to do the described work in compliance with Chapter 12.12 of the City of Ripon Municipal Code.

City of Ripon Authorized Agent **SIGNATURE:** _____ Date: _____



UPON APPROVAL POST THIS PERMIT AT WORK SITE

Contact the Engineering Dept. at 209-599-2108 at least 48 hours prior to construction

ENCROACHMENT PERMIT GENERAL PROVISIONS

AUTHORITY

This permit is issued pursuant to Section 1460 of the California Streets and Highway Code and Chapter 12.12 of the City of Ripon Code.

ACCEPTANCE OF PROVISIONS

It is understood and agreed by the Permittee that performing any work under this permit shall constitute an acceptance of these General Provisions.

NOTICE PRIOR TO STARTING WORK

Before starting work, the Permittee shall notify the Engineering Department at least 48 hours before the date work is to begin. It shall be the Permittee's responsibility to determine at which points during the construction inspectors must be called for prior to continuing with the work. Notice to be provided by calling the Engineering Department at (209) 599-2108.

KEEP PERMIT ON THE WORK SITE

This permit shall be kept at the work site and must be shown to any representative of the City of Ripon or any law enforcement officer on demand.

TIME EXTENSION

If the completion and/or expiration date stated on the permit will be exceeded, a request for a time extension must be filed with the City Engineer. The new completion and/or expiration date shall be indicated on the permit.

STANDARDS OF CONSTRUCTION

All construction shall conform to the requirements of Chapter 12.12 of the City of Ripon Municipal Code and the City of Ripon standard Plans and Specifications and the current edition of the California Department of Transportation Standard Specifications.

TRAFFIC CONTROL

Traffic control shall conform to the provisions of Section 12.12.030 of the Municipal Code. Streets shall not be closed to traffic unless otherwise authorized by this permit.

TRENCHES

Trench safety has not been checked and is not implied with this permit. For permit to excavate, contact: California Division of Industrial Safety, 31 E. Channel Street, Stockton, CA 95202; phone (209) 948-7762. Trenches shall not be left open overnight without prior written approval.

CURBS AND SIDEWALKS

1lb of Lamp Black material per yard of concrete, or equivalent, shall be used.

MATERIALS COMPLIANCE

Upon demand, the Permittee shall provide test results showing that compaction and/or materials requirements have been met. Compliance shall be certified by a testing laboratory acceptable of the Director of Public Works and/or the City Engineer or their Authorized Agent.

PERMIT COMPLIANCE

If the provisions of this permit are not complied with, the City reserves the right to do any and all work necessary to bring the street to an acceptable condition. The cost of this work will be charged to and recovered from the Permittee.

PERMITS FROM OTHER AGENCIES

The Permittee shall be responsible for notifying and obtaining the necessary permits from all utility companies and other agencies.

INSURANCE REQUIREMENTS

Minimum of \$1,000,000.00 Comprehensive General Liability Insurance listing the City of Ripon, It's Elected Officials, Employees, Agents as Additional Insureds.

LIABILITY FOR DAMAGES

The Permittee is responsible and liable for any personal injury or property damage which may arise out of the work herein permitted or which may arise out of failure on the Permittees part to perform their obligations under this permit in respect to maintenance. If any claim for such injury or damage is made against the City of Ripon or any department, office, or employee thereof, Permittee shall defend, indemnify, and hold the City and each of them harmless from such claim.

MAINTENANCE

The Permittee agrees by acceptance of this permit to exercise reasonable care to properly maintain any encroachment placed.

CLEAN UP

The Permittee shall clean up the job site within (3) days of completion of work.

REPAIRS

Permittee agrees to repair in a manner satisfactory to the City of Ripon any damage caused to the streets. Any paved portion which is removed or damaged shall be replaced with a minimum of 2 1/2" asphalt concrete and 6" aggregate base, but in no case shall the replacement be less than the existing structural section.

It is understood by the permittee that whenever construction, reconstruction or maintenance work performed by the permittee impedes upon City utilities and/or streets, the installation performed by or under permittee shall be removed or revised at the sole expense of the Permittee within (5) days after written notice from the City.

EROSION SEDIMENT CONTROL PLAN

Per State Water Board requirements, all construction projects that have soil disturbance and pass through plan check or the City's permitting process must develop an ESCP. Projects having more than 1 acre of soil disturbance or those projects that are part of a larger common plan may be required to comply with the State Water Board's Construction General Permit (CCG), which requires the development of a Storm Water Pollution Prevention Plan (SWPPP). For these larger projects, the CGP-required SWPPP may be submitted in lieu of the ESCP. For more information regarding an Erosion and Sediment Control Plan, visit the City of Ripon website at www.cityofripon.org/city_hall/departments/engineering or contact the Engineering Department at (209) 599-2108.

MONUMENT PRESERVATION

Pursuant to Senate Bill No. 1467, Chapter 400 and Section 8771(d) of the California Business and Professions Code, the Governmental Agency performing or permitting construction or maintenance work is responsible for ensuring that either the Governmental Agency or landowner performing the construction or maintenance work provides for monument perpetuation required by this section. If the Permittee suspects that a monument may exist within the project area, the Permittee shall retain the services of a licensed land surveyor to locate and reference any such monuments prior to beginning any construction activities. For more information regarding the City of Ripon Survey Monument Preservation Policy, including forms and fees, visit the City of Ripon website at www.cityofripon.org/city_hall/departments/engineering or contact the Engineering Department at (209) 599-2108.